



I. Ownership.

I, \_\_\_\_\_, hereby attest to ownership of the property described below:
Parcel I.D. Number(s) \_\_\_\_\_
Location address: \_\_\_\_\_
\_\_\_\_\_ for which this Application is submitted.
The ownership, as recorded on the deed, is in the name of: \_\_\_\_\_

Please complete the appropriate section below: NOTE: The person signing under section IV Acknowledgement, must be listed below as an officer or partner.

Individual, Corporation/Limited Liability Company (LLC), Partnership, Government Entity. Provide Names of Officers/Members, Provide Names of General Partners, Dept. of State Registration No., Name/Address of Registered Agent.

II. Designation of Owner's Agent. (Leave blank if not applicable)

As the owner of the above designated property and the applicant for which this affidavit is submitted, I wish to designate the below named party as my agent in all matters pertaining to the location address. In authorizing the agent named below to represent me, or my company, I attest that the application is made in good faith and that any information contained in the application is accurate and complete to the best of my knowledge and belief. (Note: Prior to the issuance of a building permit, the owner's agent must be the contractor listed on the permit application.)

Owner's Agent: \_\_\_\_\_
Address: \_\_\_\_\_
Contact Person: \_\_\_\_\_ Telephone No.: \_\_\_\_\_

III. Notice to Owner.

- A. All changes in Ownership & Applicant's Agent prior to issuance shall require new affidavit. If ownership changes the new owner assumes the obligations and the original applicant is released from responsibility for actions taken by others after the change in ownership.
B. If the Owner intends the Designation of Applicant's Agent to be limited in any manner, please indicate the limitation below. (i.e., Limited to obtaining a certificate of concurrency for the parcel; limited to obtaining a land use compliance certificate; etc.) \_\_\_\_\_

## IV. Acknowledgement.

• **Individual**

\_\_\_\_\_  
*Signature*

Print Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Phone #: \_\_\_\_\_

• **Government Entity**

\_\_\_\_\_  
 Print Government Name

By: \_\_\_\_\_  
*Signature*

Print Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Department: \_\_\_\_\_

• **Corporation/LLC**

\_\_\_\_\_  
 Print Corporation/LLC Name

By: \_\_\_\_\_  
*Signature*

Print Name: \_\_\_\_\_  
 Its: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Phone #: \_\_\_\_\_

• **Partnership**

\_\_\_\_\_  
 Print Partnership Name

By: \_\_\_\_\_  
*Signature*

Print Name: \_\_\_\_\_  
 Its: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Phone #: \_\_\_\_\_

**NOTARY INFORMATION (Please use appropriate block.)**

STATE OF \_\_\_\_\_  
 COUNTY OF \_\_\_\_\_

• <b>Individual</b>	• <b>Corporation/LLC</b>	• <b>Partnership</b>
<p>Before me, this _____ day of _____, 20____.</p> <p>By _____ The foregoing instrument was acknowledged before me, by means of physical presence ___ or online notarization ___.</p> <p>_____</p> <p>• <b>Government Entity</b></p> <p>Before me, this _____ day of _____, 20____, personally appeared _____ as _____ and on behalf of _____, executed the foregoing instrument was acknowledged before me, by means of physical presence ___ or online notarization ___.</p>	<p>Before me, this _____ day of _____, 20____, personally appeared _____ of _____, a _____ <b>corporation/</b> _____ <i>(State)</i> <b>LLC</b>, on behalf of the corporation/LLC, The foregoing instrument was acknowledged before me, by means of physical presence ___ or online notarization ___.</p>	<p>Before me, this _____ day of _____, 20____, personally appeared _____, partner/agent on behalf of _____, a <b>partnership</b>, the foregoing instrument was acknowledged before me, by means of physical presence ___ or online notarization ___.</p>

\_\_\_\_\_  
 Signature of Notary

NOTARY STAMP:

My commission expires: \_\_\_\_\_

\_\_\_\_\_  
 Print Notary Name

Identification Method: \_\_\_\_\_ Personally known.  
 \_\_\_\_\_ Produced I.D. – Type: \_\_\_\_\_